LAMBROOK

TEACHER OF FRENCH

Required for April 2027
The closing date for applications is Monday 30th November (9.00am)
Interviews will take place shortly after the closing date



CANDIDATE SEARCH

Lambrook seeks a dynamic and engaging teacher of French to teach across Key Stages 2 and 3. We expect the successful candidate to make a wide contribution to the life of this busy, exciting and successful school.

This position is a Monday to Saturday role. (School runs on approximately 20 Saturdays a year.)

KEY RESPONSIBILITIES

Teaching and Learning

- To prepare and teach exciting and engaging lessons based on schemes of work set.
- To complete planning documentation as required by the School.
- To ensure that lessons cater for the needs and abilities of all pupils.
- To mark and assess pupils work as per the School's Marking Policy and keep clear and up to date records.
- To ensure pupils present work that meets expectations set by the School.
- To maintain and uphold the School's Behaviour Policy to provide a safe and positive learning environment.
- To ensure allocated classrooms are well maintained, tidy and a stimulating place for pupils to learn.
- To ensure non-contact time is used effectively to ensure marking, planning and other expectations are adhered to.
- To ensure pastoral support of all pupils is outstanding and that specific needs are met with sensitivity and emotional understanding.

Communications

Teachers are expected to:

- Write clear, direct and well-crafted subject reports for parents, following the School policy, to show areas of strength and those needing development.
- Prepare for Parent Meetings carefully and impart useful feedback to parents.

Co-Curricular and wider School contribution

Teachers are expected to:

- Provide a minimum of one club each academic year, as directed by the Head of Co-Curricular.
- Contribute to the whole-school Enrichment program.
- Take an active role in allocated House and support Head of House with events and House assemblies.
- Supervise pupils outside of lesson time as instructed and agreed in the Duties rota. This includes during the school day, and after school, as directed by the Senior Deputy Head.
- Provide cover for absent colleagues, as requested by the Cover Supervisor.
- Participate in, or organise/lead, educational visits.
- Attend Parents' Evenings after school or in the evening.

KEY RESPONSIBILITIES CONTINUED

Person Specification

- A minimum of a good graduate level qualification and QTS.
- Experience of working in an educational setting—independent or mainstream sector.
- ICT skills should be at an excellent level.
- Administrative and organisational skills sufficient to enable and enhance effective learning in the classroom.
- A passion for working as part of a dynamic and forward-thinking team.

Continuing Professional Development

- Lambrook is committed to the professional development of all teachers and teachers are expected to complete annual training in a range of areas.
- The school appraisal system is linked to the annual academic, pastoral and co-curricular priorities and teachers set targets linked to these priorities.
- There are opportunities for extra responsibilities (where appropriate) for suitable candidates.

Safeguarding

- The safeguarding of children is of paramount importance; all teachers are expected to know, understand and follow the School's Safeguarding Policy, the Code of Conduct and other policies relevant for staff.
- Be proactive and show a personal commitment to the safeguarding and wellbeing of students and colleagues in School and online.
- Report safeguarding concerns or incidents in accordance with the school's policy.

THE APPLICATION PROCESS

The school has its own generous salary scale and benefits including contributory Pension Scheme, free lunches (term time only), bike to work scheme, life assurance scheme. If the candidate has a child who has been accepted into the school, subject to availability of spaces, a means tested fee remission may be available.

Applicants are asked to provide the Headmaster with a letter of application (no more than two sides of A4). The letter of application should offer a personal insight into the skills and aspirations of the candidate. Letters should be sent to the Headmaster via HR@lambrookschool.co.uk.

Applications will only be accepted from candidates completing the School's Application Form in full.

Any offer to a successful candidate will be conditional upon:

Verification of identity, qualifications and confirmation of right to work in the UK.

A minimum of two references.

A new satisfactory Enhanced Disclosure clearance (DBS) including the Children's Barred List must be in place before employment can commence.

Verification of medical fitness.

Where a candidate has worked or been in residence overseas in the previous five years, such checks and/or Visa documents are required in accordance with statutory guidance.

All appointments to the School are subject to satisfactory completion of a probationary period.

If you are currently working with children on either a paid or voluntary basis, your current employer will be asked about disciplinary offences, including disciplinary offences relating to children or young persons (whether the disciplinary sanction is current or time expired), and whether you have been the subject of any child protection allegations or concerns and, if so, the outcome of any enquiry or disciplinary procedure. If you are not currently working with children, but have done so in the past, that previous employer will be asked about these issues. Where neither your current nor your previous employment has involved working with children, your current employer will still be asked about your suitability to work with children, although they may, were appropriate, answer 'not applicable' if your duties have not brought you into contact with children or young persons.

You should be aware that provision of false information is an offence and could result in the application being rejected or in summary dismissal, if the applicant has been selected, and possible referral to the police and/or the department for Education Children's Safeguarding Operation Unit.

